Transcript Press

Template Order Form

Please place each completed Ad and Transcript Press Template form and Photos in a separate 9 x 12 envelope and write your name and title on the outside of each envelope.

Candidate Name: _____

Candidate Title: _____

Cell Number:_____ Email Address: _____

Template to use_____ This ad will have (circle one) 1 2 3 4 5 Photos

The photos are enclosed on a (circle one) CD flash drive prints

The copy to be used for this ad is as follows: (Please write the copy **EXACTLY AS IT IS TO READ ON THE AD**).

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Remember: Please place each completed Ad Layout and Design Request Sheet and Photos in a separate 9 x 12 envelope and write your name and title on the outside of each envelope. **April 6th at Candidates Day is the deadline.**