



Kiwanis Club of Tulsa
Community Service Essay
DUE: MAY 1, 2017

Your Kiwanis Club of Tulsa – Community Service Packet must consist of three (3) pages. The guidelines for these pages are as follows:

PAGE ONE (1)
COVER SHEET

We encourage you to be creative with your cover sheet! The only requirement is that you provide at least **one (1) photo, your local title and your name**. You may use one (1) photo or many photos. The one (1) required photo that you must provide can be a professional headshot or a candid shot. It's your choice!

As long as your cover sheet has one (1) photo, your local title, and your name, you have met the guidelines.

PAGE TWO (2)
ESSAY

Your essay should address both the philosophical and personal importance of your Platform. This means that you must think both about the effect that your service has on your life and the effect it has on the world. This is your opportunity to highlight, not only your commitment to service, but also your intelligence and creativity. Your essay may be **NO MORE** than one (1) page.

- This should be a **ONE** (1) page, **single-spaced** document.
- Set Margins for 1" on all four sides. The font style may not be any smaller than "10" and no larger than "12" point typing using the Times New Roman font style.
- With the justification set for left, type "**Name:**" in **bold**. Following the colon (:), remove bold and hit the space bar twice. Then, type your name.
- Enter down once and type "**Title:**" in **bold**. Following the colon (:), remove bold and hit the space bar twice. Then, type your local title.
- Double space down. Set your justification to "center". Then type in **Bold and underline** the title of your Community Service Essay.
- Double space down. With justification set for left and unbold, begin your essay.

PAGE THREE (3)
TALLY SHEET

Your tally sheet should include a short description of your volunteer service and hours donated. You may be creative with color theme, table design and format.

EXAMPLE:

DESCRIPTION	HOUR
National Honors Society – Key Note Speaker	2 hrs
Children’s Miracle Network – National Pancake Day	3 hrs

EXAMPLE:

Kiwanis Club of Tulsa – Luncheon Guest Speaker.....2 hours
Oklahoma City Thunder – National Anthem, Guest Vocalist.....1 hour

Mailing Instructions:

DUE: MAY 1, 2017

Late applications will not be accepted

Please do not fold, staple or fax your Community Service Packet.

Packets that include more than three (3) pages or less than three (3) pages will not be accepted

MAIL TO:
MISS OKLAHOMA SCHOLARSHIP PAGEANT
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Tulsa, OK 74133